

DEPARTMENT OF THE ARMY

OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY ACQUISITION LOGISTICS AND TECHNOLOGY

103 ARMY PENTAGON

WASHINGTON DC 20310-0103

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SFP 3 0 2014

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: FY15 U.S. ARMY CANCELLATION CHARGE POLICY

References:

- a. DSCA Manual 5105.38-M, 30 April 2012, C10.15.1, Charges for Course Cancellations or Withdrawals
- b. AR 12-15, 3 Jan 2011, Joint Security Cooperation Education and Training, C6-3, Forfeiture Charge.
- 1. In accordance with above references, each MILDEP develops and disseminates an annual message providing updated cancellation charge information for courses attended by International Military Students programmed under Security Assistance and related programs. The information for U.S. Army courses is enclosed.
- 2. Request that all pay particular attention to the Army-unique cancellation provisions in paragraph 8 of the enclosure for rotary wing flight courses. The 60 day prior cancellation provisions do not apply for confirmed seats, given the high sunk, non-recoverable costs incurred to make these high demand seats available to FMS training customers.
- 3. The DASA DE&C POC for this memo is Dr. Judy Damewood, 703-545-4714, judith.c.damewood.civ@mail.mil. The TRADOC G-3/5/7 POC is Mr. Stephen Lemons, 757-501-5044, stephen.c.lemons.civ@mail.mil.

Encl

Ann Cataldo

Deputy Assistant Secretary of the Army for Defense Exports and Cooperation

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Director, U.S. Army Training and Doctrine Command, Security Assistance Training Field Activity

SUBJECT: FY15 U.S. ARMY CANCELLATION CHARGE POLICY

REF A: DSCA MANUAL 5105.38-M, SECURITY ASSISTANCE MANAGEMENT MANUAL, 30 APR 2012, C10.15.1 CHARGES FOR COURSE CANCELLATIONS OR WITHDRAWALS

REF B: AR 12-15, 3 JAN 2011, JOINT SECURITY COOPERATION EDUCATION AND TRAINING, C6-3. FORFEITURE CHARGE

- 1. THE PURPOSE OF THIS MESSAGE IS TO PROVIDE ANNUAL SUPPLEMENTAL INFORMATION FOR FY 2015 ON CHARGES FOR CANCELLING OR RESCHEDULING ARMY-MANAGED SECURITY ASSISTANCE TRAINING IN ACCORDANCE WITH REF A AND B.
- 2. A QUOTA FOR A COURSE/TRAINING IS CONSIDERED CONFIRMED WHEN:
- A. IT HAS RESIDED IN THE COUNTRY STANDARDIZED TRAINING LIST (STL) WITH A TRAINING LINE (TL) STATUS OF CONFIRMED FOR OVER 30 CONSECUTIVE DAYS, OR,
- B. IT HAS BEEN ACCEPTED IN WRITING (E-MAIL IS ACCEPTABLE), REGARDLESS OF THE TL STATUS OR FISCAL YEAR THAT THE COURSE/TRAINING IN THE TL BEGINS. COURSES/TRAINING IN A TRAINING TRACK LINE (TTL) MAY EXTEND INTO SUBSEQUENT FISCAL YEARS.
- 3. THE FUNDING STATUS OF A TL OR TTL HAS NO BEARING ON CANCELLATION CHARGE APPLICATION. ALL APPLICABLE CANCELLATION CHARGES MAY BE ASSESSED WHETHER OR NOT CONFIRMED TRAINING CROSSES FISCAL YEARS.
- 4. A CANCELLATION CHARGE IS NOT ASSESSED IF QUOTA IS FILLED BY A U.S. STUDENT OR ANOTHER INTERNATIONAL STUDENT, REGARDLESS OF COUNTRY.
- 5. A 50% CANCELLATION CHARGE WILL BE IMPOSED FOR ANY CONFIRMED TRAINING CANCELLED OR RESCHEDULED WITH LESS THAN 60 DAYS NOTIFICATION FROM TRAINING/COURSE START DATE FOR ANY TRAINING NOT SPECIFICALLY LISTED ELSEWHERE IN THIS MESSAGE.
- 6. THE FOLLOWING COURSES/TRAINING-MILITARY ARTICLES AND SERVICES LIST (T-MASL) WHICH RELY ON CONTRACT SUPPORT AND/OR WHICH ARE DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS CARRY A 100% CANCELLATION CHARGE AT ALL TIMES, REGARDLESS OF CIRCUMSTANCES (EXCEPT THOSE NOTED IN PARAGRAPHS 4 AND 12 OF

THIS MESSAGE), FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA.

A. ARMY WAR COLLEGE, CARLISLE BARRACKS PA (SCHOOL CODE 217)

```
B171807 INTERNATIONAL FELLOWS ORIENTATION
B177001 USAWC INTERNATIONAL FELLOWS ACADEMIC PREP
B179020 DISTANCE EDUCATION COURSE (1ST YR RES. PHASE)
B179021 DISTANCE EDUCATION COURSE (2ND YR RES. PHASE)
B179023 DISTANCE EDUCATION COURSE (1ST YEAR STUDIES)
B179024 DISTANCE EDUCATION COURSE (2ND YEAR STUDIES)
B17902C AWC DISTANCE EDUCATION
```

B. SERGEANTS MAJOR ACADEMY, FT BLISS TX (SCHOOL CODE 400)

B171201 SGM INTERNATIONAL MIL STUDENTS PRE-CRS

C. DEFENSE INFORMATION SCHOOL, FT MEADE MD (SCHOOL CODE 212)

B164601 PA COURSE FOR INTERNATIONAL STUDENTS

D. FIRES CENTER OF EXCELLENCE (COE), FT SILL OK (SCHOOL CODE 441S/061)

```
B122190
          CANNON CREWMEMBER
B171131
         FA OFF ADVANCED PREPARATORY-ALLIED OFFICER
         CAPTAINS CAREER PREPARATORY INTERNATIONAL
B171604
B179535
          PATRIOT OPERATOR & SYSTEM MECHANIC-GERMAN
B179538
          PATRIOT OPERATOR (ICC)
B179539
          (IP) PATRIOT OPERATOR (ICC)
B194099
         JOINT FIRES OBSERVER
B195177
         ALLIED PATRIOT OPERATOR & SYS MECH (CONFIG 3)
B195178
         ALLIED PATRIOT AIR DEFENSE OPERATOR CONFIG 2+
B195179
         ALLIED PATRIOT AIR DEFENSE OPER
B195185
         ALLIED PATRIOT AIR DEFENSE OFFICER
B195187
         PATRIOT FIRE CONTROL ENHANCED OPR/MAINT
B195188
         PATRIOT LAUNCHING STATION ENH OPR/MAINT
         PATRIOT MISSILE SYSTEM REPAIRER
B195193
         PATRIOT MISSILE SYSTEM REPAIRER (BASIC ELECT TRNG)
B195220
B195221
         PATRIOT MISSILE SYSTEM REPAIRER-TAIWAN ONLY
B195222
         PATRIOT MISSILE SYSTEM REPAIRER (FULL COURSE)
         PATRIOT MISSILE SYSTEM REPAIRER
B195223
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E. JFK SPECIAL WARFARE CENTER, FORT BRAGG NC (SCHOOL CODE 331)

B126619 B126630 B126633 B126634 B126636 B173637	PSYCHOLOGICAL OPERATIONS OFFICER SPECIAL FORCES QUALIFICATION-ALLIED (WEAPONS SGT) SPECIAL OPERATIONS COMBAT MEDIC SPECIAL FORCES QUALIFICATION-ALLIED (ENGINEER SGT) SPECIAL FORCES QUALIFICATION-ALLIED (DET OFF) CIVIL AFFAIRS TRAINING	
F. INTELLIGENCE COE, FT HUACHUCA (SCHOOL CODE 301)		
B172597 B172599 B172610 B172622	MILITARY INTELLIGENCE BOLC-BRANCH INTERNATIONAL OFF INTEL CAPTAINS CAREER INTERNATIONAL OFFICER TACTICAL INTELLIGENCE INTERNATIONAL OFFICER INTELLIGENCE CCC PREP	
G. MANEUVER SUPPORT COE, FT LEONARD WOOD MO (SCHOOL CODE 807)		
B174013 B174014 B174015 B174016 B174017 B174018	ENG BOLC-B INT'L STU PREP ENGR CCC INT'L STU PREP CHEM BOLC-B INT'L STU PREP CHEM CCC INT'L STU PREP MP BOLC-B INT'L STU PREP MP CCC INT'L STU PREP	
H. MANEUVER COE, FT BENNING GA (SCHOOL CODE 071)		
B171699	MANEUVER CCC IMSO PREP	
I. JOINT MULTINATIONAL TRAINING COMMAND, HOHENFELS GE (SCHOOL CODE B358)		
B223001 B225000 B225001	CIED BASELINE DEFEAT-THE-DEVICE ROUTE CLEARANCE EQUIPMENT CIED TDTD ROUTE CLEARANCE EQUIP OPERATOR COURSE	
J. JOINT MULTINATIONAL TRAINING COMMAND, VILSECK GE (SCHOOL CODE 757)		
B223000 B223002 B229003 B252001 B252002 B252003 B253001 B279006	MAXX PRO OPERATOR TRAIN-THE-TRAINER COUNTER IED COURSE (MASTER) UP ARMORED HMMWV HAZARDOUS MATERIALS DRIVER TRAINING COURSE HAZARDOUS MATERIALS (-2) CERT COURSE EUROPEAN HAZMAT CERTIFICATION (ROAD/RAIL) UNIT MOVEMENT OFFICER COURSE COMBAT LIFE SAVERS COURSE	

K. FT LEAVENWORTH KS (SCHOOL CODE 701)

B171766 INTERNATIONAL OFFICER PREPARATORY

L. FT SAM HOUSTON TX (SCHOOL CODE 081)

B171206 AMEDD CAPTAINS CAREER PH 1

B175283 MEDICAL STRATEGIC LEADERSHIP PROGRAM

M. USA RESEARCH INSTITUTE OF INFECTIOUS DISEASE (SCHOOL CODE B507)

B175400 FIELD IDENTIFICATION OF BIOLOGICAL WARFARE AGENTS

N. OFFICE OF THE SURGEON GENERAL (SCHOOL CODE B501)

B175480 OPERATIONAL MEDICINE EMERGENCY SKILLS

O. CYBER COE, FT GORDON GA (SCHOOL CODE 113)

B139003 SECURITY+

B139004 NETWORK MANAGER SECURITY

P. AVIATION COE, 128TH AVN BDE, FT EUSTIS VA (SCHOOL CODE 552)

B141726 UH-60 HELICOPTER REPAIRER SUPERVISOR (SPAN)

B141728 AVN MAINTENANCE SUPERVISOR (SPAN)-PLN CO

B141729 UH-60 HELICOPTER REPAIRER (SPAN)

B141732 AVIONIC MECHANIC (SPAN)

B141734 AIRCRAFT PNEUDRALICS REPAIRER (SPAN)

B141772 AIRCRAFT POWERPLANT REPAIRER (SPAN)

B141774 AIRCRAFT POWERTRAIN REPAIRER (SPAN)

B141780 UH-1 HELICOPTER RPR SUPVR ALC (SPAN)

B141783 AIRCRAFT STRUCTURAL REPAIRER (SPAN)

B141784 AIRCRAFT ELECTRICIAN (SPAN)

B141786 UH-1 HELICOPTER REPAIRER (SPAN)

Q. SUSTAINMENT COE, ARMY LOGISTICS UNIVERSITY, FT LEE VA (SCHOOL CODE 907)

B159000 INTERNATIONAL OFFICER LOGISTICS PREPARATORY

R. NATIONAL DEFENSE UNIVERSITY, WASHINGTON, DC (SCHOOL CODE 516/700/703)

INT'L CNTRTERRORISM FELLOWS PRGM (PREP)
INT'L CNTRTERRORISM FELLOWS PRGM
IF PREPARATORY COURSE
SENIOR ENLISTED JOINT PME COURSE (OCONUS)

S. EASTERN ARNG AVIATION TRAINING SITE, ANNVILLE PA (SCHOOL CODE 960)

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B113059
          INSTRUMENT FLIGHT EXAMINER PREP
B113143
         CH-47 AVIATOR QUAL
B113144
         UH-60 AVIATOR QUAL (NGB)
B115037
         CH-47 FLIGHT ENGINEER QUAL
B115043
         UH-60 INSTRUCTOR PILOT
B117001 UH-60 AVIATOR STAND REFRESH
B119960 UH-60 FLIGHT SIMULATOR
         CH-47 FLIGHT SIMULATOR
B119963
B119964 CH-47 SIMULATOR INSTR OPR
B119965 UH-60 SIMULATOR INSTRUCTOR/OPERATOR
B141008
         67U (CH-47) TRANSITION
B141855
         UH-60 MAINTENANCE TEST PILOT
```

T. WESTERN ARNG AVIATION TRAINING SITE, MARANA AZ (SCHOOL CODE 961)

B113196	UH-60 AVIATOR QUALIFICATION
B119650	UH-60 SIMULATOR
B119978	AH-64D LCT FLIGHT SIM

U. HIGH-ALTITUDE ARNG AVIATION TRAINING SITE, GYPSUM CO (SCHOOL CODE 961A)

HIGH ALTITUDE MOUNTAIN QUAL 58 (FMT)
UH-60 MOUNTAIN QUAL INSTRUCTOR 20 HRS
UH-60 MOUNTAIN QUAL 7.5 HRS
UH-60 MOUNTAIN QUAL 12 HRS
OH-58A/C POWER MANAGEMENT MOUNTAIN QUAL

7. THE FOLLOWING COURSES CARRY A 100% CANCELLATION CHARGE FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA WITHIN 60 DAYS OF COURSE START DATE; NO CANCELLATION CHARGE WILL BE ASSESSED OUTSIDE THE 60 DAY WINDOW.

FT BLISS TX (SCHOOL CODE 442)

B193421 HAWK DS MAINT

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B193424
          HAWK DS MAINT WO
B193425
          HAWK DS IFF MAINT
B193426
          HAWK DS MAINT WO (MOBILITY)
          HAWK IFF ORG MAINT COURSE
B193428
B193429
          BASIC SOLDERING
B193432
          HAWK BASIC ELECTRONICS
B193437
          HAWK DS PAR MAINT
B193443
          HAWK 60KW OPERATOR
B193444
          HAWK 36K BTU A/C OPERATOR
B193447
          HAWK DS MAINT COURSE
B193458
          CHAPARRAL OPERATOR/CREW
B193487
          HAWK DS MAINT & MAINTAINER OF THE HFC CONSOLE
B193657
          HAWK OFFICER CRS (MOBILITY)
B193658
          HAWK OFFICER
          HAWK UNIT MAINT WARRANT OFFICER
B193660
B193663
          HAWK UNIT MAINT WO (MOBILITY)
B193711
          HAWK MISSILE SYSTEM MECH
B193712
          HAWK ORG PAR MAINT
B193714
         HAWK ORG MECH CRS (MOBILITY)
B193722
         HAWK OPR CREWMBR (MOBILITY)
B193723
         HAWK OPERATOR CREWMBR
B199294
         HAWK DIR SUP VTG MAINT
B199700
         CHAPARRAL DS MAINT COURSE
B199709
          CHAPARRAL ORG MAINT COURSE
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8. THE FOLLOWING FLIGHT, FLIGHT-RELATED TRAINING COURSES, INCLUDING THOSE COURSES DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS, CARRY A 100% CANCELLATION CHARGE AT ALL TIMES, REGARDLESS OF CIRCUMSTANCES (EXCEPT THOSE NOTED IN PARAGRAPHS 4 AND 12 OF THIS MESSAGE), FOR CANCELLATION OR RESCHEDULING OF CONFIRMED QUOTAS:

AVIATION COE, FT RUCKER AL (SCHOOL CODE 011)

B112010	C-12 INSTRUCTOR PILOT
B112013	C-12 AVIATOR REFRESHER
B113000	SPANISH UH-60 INSTRUCTOR PILOT
B113007	SPANISH INSTRUMENT REFRESHER
B113018	CH-47D INSTRUCTOR PILOT MOI – ALL
B113021	SPANISH AIR MISSION COMMANDER
B113032	SPANISH INITIAL ENTRY ROTARY WING (OH-58)
B113035	SPANISH AVIATION SAFETY MANAGEMENT
B113039	SPANISH AVIATOR (UH-60FS) (REFRESHER)
B113057	ROTARY WING INSTRUMENT (NONUS) - EN
B113062	IERW CH-47F TRACK ALL
B113066	PRE-FLIGHT FOR NVG QUAL

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B113067
          SPANISH UH-60 MAINTENANCE TEST PILOT
B113068
          SPANISH UH-60 AIRCRAFT MAINTENANCE TECHNICIAN
B113078
          ADVANCED IFR TRAINING (EURO-NATO)
          INITIAL ENTRY ROTARY WING AVR (COMMON CORE) EN
B113100
B113103
          IERW OH-58A/C TRACK - ALL
B113127
          SPANISH UH-60 AVIATOR QUALIFICATION
B113130
          MI-17 FUNCTIONAL CHECK FLIGHT
B113132
          UH-60M INSTRUCTOR PILOT/MOI (TRANS)
B113134
          OH-58D WARRIOR INSTRUCTOR PILOT
B113141
          OH-58D WARRIOR AVIATOR QUALIFICATION
B113145
          IERW UH-60 TRACK - ALL
B113146
          IERW CH-47D TRACK - ALL
B113155
          CH-47D INSTRUCTOR PILOT MOI - EN
B113156
          IERW CH-47D TRACK - EN
B113157
          IERW UH-60 TRACK - EN
B113162
          IERW AH64-D TRACK - ALL
B113163
          IERW AH-64D TRACK - EN
B113167
          AH-64D AVIATION SPECIFIC PREP (FMT)
B113169
          UH-60 AVIATOR QUALIFICATION – EN
B113173
          OH-58C AVIATOR QUALIFICATION - ALL
B113174
          OH-58C AVIATOR QUALIFICATION - EN
B113175
          IERW OH-58A/C TRACK - EN
B113177
          INITIAL ENTRY ROTARY WING AVR (COMM CORE) - ALL
B113182
          IERW MI-17 TRACK
B113183
          MI-17 FOREIGN SYSTEM TNG PGM
B113186
          UH-60M AVIATOR QUAL/IP (TRANS)
B113190
          UH-60M AVIATOR QUALIFICATION
          MI-17 AVIATOR QUALIFICATION (REIMBURSIBLE)
B113192
B113193
          MI-17 INSTRUCTOR PILOT (REIMBURSIBLE)
B113194
          MI-17 CREWMEMBER (FE/CE) (REIMBURSIBLE)
B113195
          MI-17 REFRESHER
          MI-17 CREWMEMBER STANDARD INSTR (REIMBURSIBLE)
B113198
B113204
          UH-60M INSTRUCTOR PILOT
B113210
          AH-64D AVIATION QUALIFICATION - ALL
B113217
          AH-64D AVIATOR QUALIFICATION – EN
B113224
          CH-47F INSTRUCTOR PILOT
B113226
          CH-47F AVIATOR QUALIFICATION
B113227
          IERW CH-47F TRACK
B113228
          IERW UH-60A/M TRACK
B113229
          AH-64D AVIATOR QUALIFICATION - ALL W/O FLY
B113230
          AH-64D AVIATOR QUALIFICATION
B113231
          IERW AH-64E TRACK
B113232
          AH-64E AVIATOR QUALIFICATION (TRANS)
B113233
          AH-64E INSTRUCTOR PILOT/MOI (TRANS)
B113234
          AH-64E MAINTENANCE TEST PILOT (TRANS)
          AH-64E INSTRUCTOR PILOT/MOI
B113235
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B113236
          AH-64E INSTRUCTOR PILOT
B113237
          AH-64E AVIATOR QUALIFICATION
B113238
          AH-64E MAINTENANCE TEST PILOT
B113239
          CH-47D INSTRUCTOR PILOT MOI (REFR)
          AH-64D AVIATOR QUALIFICATION (ISRAEL)
B113240
B113241
          CH-47F INSTRUCTOR PILOT MOI (TRANS)
B113242
          MI-17 SYSTEMS MAINTENANCE (REIMBURSIBLE)
B113243
          CH-47D INSTRUCTOR PILOT MOI (REFR)
B113244
          CH-47F INSTRUCTOR PILOT MOI
B114050
          NIGHT VISION GOGGLES (NVG) INSTRUCTOR - ALL
B114064
          UNMANNED AIRCRAFT SYS OPR (SHADOW)
B115002
          CH-47F AVIATOR QUAL/IP (TRANS)
B115004
          UH-60 INSTRUCTOR PILOT MOI - EN
B115006
          CH-47D INSTRUCTOR PILOT - ALL
B115007
          CH-47D AVIATOR QUALIFICATION - ALL
B115009
          UH-60 INSTRUCTOR PILOT MOI
B115012
          CH-47D AVIATOR QUALIFICATION - EN
B115017
          ROTARY WING INSTRUMENT FLIGHT EXAMINER - ALL
B115021
          UH-60 INSTRUCTOR PILOT
B115023
          ROTARY WING INSTRUMENT FLIGHT EXAMINER -EN
B115029
          CH-47D INSTRUCTOR PILOT - EN
B115030
          AIRCRAFT CREWMBR STANDARD INSTRUCTION (CH-47)
B115031
          AH-64D INSTRUCTOR PILOT - ALL
B115032
          AH-64D INSTRUCTOR PILOT - EN
B115035
          AH-64D INSTRUCTOR PILOT MOI - EN
B115038
          AH-64D INSTRUCTOR PILOT MOI - ALL
B115040
          UAS INSTRUCTOR OPERATOR COMMON CORE
B115044
          CH-47F AVIATOR QUALIFICATION - ALL
B115049
          IERW UH-60A/M TRACK - ALL
B115050
          UH-60M INSTRUCTOR PILOT MOI
B115051
          CH-47D AVIATOR QUALIFICATION
B121138
          DUNKER - ALL
B141002
          CH-47F MAINTENANCE TEST PILOT (TRANS)
B141004
          MI-17 SYSTEMS MAINTENANCE AAMC (REIMBURSIBLE)
B141006
          CH-47F MAINTENANCE TEST PILOT
B141015
          UH-60M MAINTENANCE TEST PILOT
B141061
          TACTICAL UNMANNED AIRCRAFT SYS OPNS WO TECH
B141769
          SPANISH MAINTENANCE MANAGER
B141804
          CH-47D MAINTENANCE TEST PILOT
B141806
          UH-60 MAINTENANCE TEST PILOT
B141823
          AVIATION MAINTENANCE OFFICERS - ALL
          AH-64D MAINTENANCE TEST PILOT (BLOCK 2) - ALL
B141832
          OH-58D(R) WARRIOR MAINTENANCE TEST PILOT
B141844
          AH-64D MAINTENANCE TEST PILOT (BLOCK 2) - EN
B141850
          CH-47D MAINTENANCE TEST PILOT - W/FLY - EN
B141851
B141860
          UH-60M MAINTENANCE TEST PILOT (TRANS)
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- 9. REQUIRED TRAINING TRACKS (MULTIPLE COURSES/T-MASL). INDIVIDUAL T-MASLS ARE CONSIDERED PART OF A SEQUENTIAL TRAINING TRACK PIPELINE IF THEY ARE A COURSE PRE-REQUISITE AND/OR REQUIRED FOR GRADUATION FROM A COURSE. A COURSE WITH MULTIPLE PHASES (WITH A SEPARATE T-MASL FOR EACH PHASE, SUCH AS A MAINTENANCE TEST PILOT COURSE), OR, A PREPARATORY COURSE (T-MASL) AND ITS ASSOCIATED CAPTAIN CAREER COURSE (T-MASL) ARE EXAMPLES OF REQUIRED SEQUENTIAL TRAINING TRACK PIPELINES. FOR ALL TRAINING/COURSES THAT ARE PART OF A REQUIRED SEQUENTIAL TRAINING TRACK PIPELINE, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:
- A. 100% CANCELLATION CHARGE FOR ALL CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE LISTED IN PARAGRAPHS 6 AND 8 OF THIS MESSAGE, OR,
- B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE IF QUOTA FOR THE CORE COURSE IS CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE AND THE COURSE IS NOT LISTED IN PARAGRAPH 6 OR 8 OF THIS MESSAGE.
- 10. WHEN INTERNATIONAL MILITARY STUDENTS (IMS) ARE ATTENDING TRAINING AT DLIELC AND FAIL TO MEET THE LANGUAGE REQUIREMENT FOR FOLLOW-ON TRAINING AND THEREFORE CANNOT COMMENCE FOLLOW-ON TRAINING AS SCHEDULED, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:
- A. 100% CANCELLATION CHARGE FOR ANY CONFIRMED FOLLOW-ON COURSES LISTED IN PARAGRAPHS 6 AND 8 OF THIS MESSAGE, OR,
- B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED FOLLOW-ON COURSES CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE.
- 11. DEPARTMENT OF THE ARMY WILL DETERMINE CANCELLATION CHARGES FOR ARMY TRAINING DEVELOPED AFTER PROMULGATION OF THIS MESSAGE. HQDA ASA (ALT) WILL PROVIDE NOTIFICATION OF SUCH CHARGES VIA MESSAGE TO COCOMS AS SOON AS POSSIBLE AFTER RECEIPT OF THE INFORMATION.
- 12. CANCELLATION CHARGES WILL NOT BE APPLIED WHEN CANCELLATION IS DUE TO ONE OF THE FOLLOWING CIRCUMSTANCES:

- A. DECISIONS BY THE U.S., SUCH AS DELETION OR RESCHEDULING OF CLASSES.
- B. SIGNIFICANT UNAVOIDABLE CIRCUMSTANCES AFFECTING THE ARMED FORCES WITHIN CUSTOMER COUNTRY, SUCH AS A NATIONAL DISASTER.
- C. PERSONNEL IN SUPPORT OF COALITION OPERATIONS/DEPLOYMENTS IN CENTCOM AREA OF RESPONSIBILITY IN AFGHANISTAN WHEN VERIFIED IN WRITING BY A COUNTRY GENERAL OFFICER A MINIMUM OF 60 DAYS IN ADVANCE FOR COURSES CARRYING A 100% CANCELLATION CHARGE. FOR OTHER COURSES, VERIFICATION MAY OCCUR WITHIN 60 DAYS OF COURSE START DATE.
- D. IF THE US DENIES A FULLY COMPLETE AND CORRECT VISA APPLICATION PACKAGE SUBMITTED TO THE US EMBASSY IN COUNTRY BY THE ESTABLISHED SUSPENSE DATE RELATIVE TO THE REPORT DATE FOR FIRST LINE OF TRAINING, USUALLY 60 DAYS.
- 13. REQUESTS FOR WAIVERS BASED ON CIRCUMSTANCES OTHER THAN THOSE ADDRESSED IN PARAGRAPH 12 OF THIS MESSAGE WILL BE ASSESSED ON A CASE-BY-CASE BASIS, AND SHOULD BE ADDRESSED TO THE DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR DEFENSE EXPORTS AND COOPERATION (DASA DE&C). AN AVOIDABLE CIRCUMSTANCE IN CUSTOMER COUNTRY, SUCH AS FAILURE TO RECEIVE STUDENT VISA IN A TIMELY MANNER IS NOT VALID JUSTIFICATION FOR WAIVING ASSESSED CANCELLATION CHARGES.
- 14. HQDA POC IS DR. JUDY DAMEWOOD, SENIOR SAT SPECIALIST, ASA (ALT), DASA (DE&C), COMM 703-545-4714, DSN 865-4714, E-MAIL JUDITH.C.DAMEWOOD.CIV@MAIL.MIL; TRADOC G3/5/7 SATFA POC IS STEPHEN LEMONS, COMM 757-501-5044, DSN 501-5044, E-MAIL STEPHEN.C.LEMONS.CIV@MAIL.MIL . QUESTIONS ON A SPECIFIC FORFEITURE CHARGE SHOULD BE ADDRESSED TO THE APPROPRIATE TRADOC G-3/5/7 SATFA COUNTRY PROGRAM MANAGER OR BRANCH CHIEF.